

Information obligation when providing personal data of customers/clients of LIFTEC GROUP

according to Art. 13 of the GDPR Regulations and § 19 of Act no. 18/2018 Coll. on the protection of personal data

1. Identification data and contact data of the operator:

Operator: **LIFTEC SK, s.r.o.**
Registered office: Zlatovská 2415, Trenčín 911 05, Slovakia
ID: 36 326 542
Registered in: in the Commercial Register of the Trenčín District Court, section Ltd., insert no. 13552/R
Email: gdpr@liftec.sk
Phone number: +421 32 7430 850

2. Purpose of personal data processing:

- i. Conclusion of the contract and pre-contractual relations, fulfillment of rights and obligations arising from the contract,
- ii. processing of personal data due to the fulfillment of obligations according to special regulations (tax laws, etc.)

3. Legal basis for processing personal data:

- i. The legal basis is the provision of § 13 par. 1 letter b) of the Personal Data Protection Act: the processing of personal data is necessary for the performance of a contract to which the data subject is a party, or to take measures prior to the conclusion of the contract at the request of the data subject.

The operator hereby informs the participant of the contract and the interested party as the affected person that in accordance with Art. 6 paragraph 1 letter b) of the Regulation, will process personal data in the process of concluding a work contract without the consent of the person concerned, as the processing of personal data will be carried out by the operator within the framework of pre-contractual relations and the conclusion of the contract.

- ii. The legal basis is the provision of § 13 par. 1 letter c) of the Personal Data Protection Act: processing of personal data is necessary according to a special regulation.

The operator hereby informs the participant of the contract as the affected person that, pursuant to Art. 6 paragraph 1 letter c) of the Regulation, will process personal data without the consent of the person concerned, as the processing of personal data is necessary to fulfill the legal obligation of the operator, which is the fulfillment of tax obligations.

4. Recipient identification or recipient category:

The categories of recipients who process personal data are:

External accountant, IT service

State institutions for the purpose of fulfilling the obligations of the operator:

Tax office, body of state administration and public authority for the exercise of control and supervision (Slovak Trade Inspection, Office for the Protection of Personal Data), executor, court, law enforcement agency, etc.

5. Period of storage of personal data

The period of storage of personal data is determined by laws for the exercise of rights and obligations arising from the concluded contract - the storage of personal data is therefore necessary for the identification of the contracting party; longer processing of personal data is only possible for the purpose of archiving accounting documents on the basis of a special regulation.

6. Rights of data subject

The person concerned has the right to:

- i. **Request access to personal data relating** to the business partner (hereinafter also referred to as the "data subject")
The person concerned has the right to know the list of personal data that we process.
- ii. **Correct personal data**
The operator has taken measures to store accurate, complete and up-to-date personal data.
- iii. **Delete personal data** (the so-called the right to be forgotten)
The person concerned can request the deletion of his/her personal data if the reasons specified by law are met, in particular:
 - personal data are no longer necessary for the purpose for which they were obtained,
 - consent has been revoked,
 - personal data was processed illegally, etc.The request for erasure of personal data may not be granted if the processing of personal data is necessary for:
 - fulfillment of a legal obligation,
 - for the purpose of archiving, for the purpose of historical research or for statistical purposes, if it is likely that the right to erasure would make it impossible or seriously difficult to achieve the goals of such processing.
- iv. **Limit the processing of personal data**
The affected person can request that the use of personal data ceases when the legal conditions are met, in particular
 - during the period of verification of the correctness of personal data, in case of objection to the correctness of personal data,

- during the verification period, whether the operator has a relevant processing purpose,
- during the verification period, whether legitimate interests prevail over legitimate interests.

v. Object the processing of personal data

The person concerned has the right to object to the processing of personal data in case of doubt as to whether there is a legal reason for the processing of personal data, or object to the processing of personal data related to direct marketing, including profiling to the extent that it is related to direct marketing.

vi. Transfer of personal data

Under certain circumstances, the person concerned has the right to request the transfer of personal data that he/she has provided to the operator. This right to portability applies only to those personal data that have been provided on the basis of consent or on the basis of a contract to which it is one of the contracting parties.

vii. Withdraw consent

The person concerned has the right to withdraw consent at any time if personal data is processed on the basis of consent. Withdrawal of consent does not affect the lawfulness of processing based on consent prior to its withdrawal.

viii. Initiate proceedings or complaint to the supervisory authority

The affected person has the right to submit a proposal or complaint to the Personal Data Protection Office of the Slovak Republic, <https://dataprotection.gov.sk>, Galvaniho Business Centrum II, Galvaniho 7/B, 821 04 Bratislava; tel. number: +421 2 3231 3214; E-mail: statny.dozor@pdp.gov.sk.

The business partner, as the affected person, can demand the execution of the above-mentioned rights at any time, via email gdpr@liftec.sk, or in writing to the postal address of the operator's registered office. The operator will handle the request of the person concerned in connection with the above-mentioned rights within the legal deadlines.